

# AGENDA

SFFEB Board of Directors Retreat

January 27, 2017

9 AM – 5 PM

San Francisco Federal Building, 90 7<sup>th</sup> St. B040, San Francisco, Civic Center BART/MUNI



<b>Before Meeting</b>	<ul style="list-style-type: none"><li>• <b>Arrive: Between 8:30-9 AM for Pastries/Coffee/Tea</b></li><li>• <b>Bring: \$25 for Morning &amp; Lunch</b></li><li>• <b>Optional: Bring \$20 for 2017 Board Meeting Coffee Club</b></li><li>• <b>Dress: Business Casual</b></li></ul>
<b>Attendees</b>	<p><b>Officers</b></p> <p>John Kramar – USCIS Gita Uppal – VA Janie Thomas – DOL</p> <p><b>Board Members</b></p> <p>John Cabeca – Patent and Trade Office Michael Connolly - EEOC Maria Jauregui - DOJ Leo Kay – DOL Joseph Kramek - USCG June Moss – VA Kimberley Nash – HUD Kathleen Roscher – DHS Janie Thomas – DOL Patricia Raymond - SSA Jeff Reily – FEMA for Ahsha Tribble</p> <p><b>Staff</b></p> <p>Sara Russell – SFFEB Gail Castaneda – SFFEB Leah Ganj-Bakhsh –SFFEB Intern</p> <p><b>Facilitator</b></p> <p>Michael Locke – USCIS</p>
<b>Purpose:</b>	<p>Consensus for Activities in 2017 Develop a Framework for an Action Plan</p>

<b>9 AM</b>	<b>Introduction</b> Housekeeping	Michael Locke
<b>9:15 AM</b>	<b>Chairs' Welcome</b>	John Kramar Gita Uppal
<b>9:30 AM</b>	<b>Icebreaker/Warm-Up</b>	Michael Locke
<b>10 AM</b>	<b>Review of Board Structure</b>	Michael Locke Sara Russell
<b>10:15 AM</b>	<b>Programs and Resources</b> Past, Present, Future <a href="#">Leadership Development Program Survey</a>	Sara Russell
<b>11:30 AM</b>	<b>LUNCH – Honey Bistro</b>	All
<b>12:30 PM</b>	<b>Reconvene for Board Election</b>	John Kramar
<b>12:45 PM</b>	<b>Review Survey Results</b>	Michael Locke
<b>1 PM</b>	<b>Focus Discussion: Top Needs for 2017</b>	Michael Locke
<b>2 PM</b>	<b>Target Areas: Small Group Work</b>	All
<b>3 PM</b>	<b>Reconvene &amp; Identify To-Do's</b>	Michael Locke
<b>4 PM</b>	<b>Parking Lot Review</b>	Michael Locke
<b>4:30 PM</b>	<b>Group Photo</b>	All